

issued to:
the Board of Management of
EXARC
Frambozenweg 161
2321 KA Leiden

Re:
financial report 2019

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Contents of the financial report of the financial year 2019 of EXARC, Frambozenweg 161, 2321 KA Leiden.

Reference number: 97006990

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To: EXARC

1 Accountant's compilation report

The financial statements of EXARC based in Leiden have been compiled by us using the information provided by the association committee. The financial statements comprise the balance sheet as at 31 december 2019 and the statement of revenue and expenditure for the year 2019 with the accompanying explanatory notes. These notes include a summary of the accounting policies which have been applied.

This compilation engagement has been performed by us in accordance with Dutch law, including the Dutch Standard 4410, 'Compilation engagements', which is applicable to accountants. The standard requires us to assist the association committee in the preparation and presentation of the financial statements in accordance with Maak hier een keuze. To this end we have applied our professional expertise in accounting and financial reporting.

In a compilation engagement, the association committee responsible for ensuring that you provide us with all relevant information and that this information is correct. Therefore, we have conducted our work, in accordance with the applicable regulations, on the assumption that the association committee has fulfilled your responsibility. To conclude our work, we have read the financial statements as a whole to consider whether the financial statements as presented correspond with our understanding of EXARC based in Leiden. We have not performed any audit or review procedures which would enable us to express an opinion or a conclusion as to the fair presentation of the financial statements.

During this engagement we have complied with the relevant ethical requirements prescribed by the 'Verordening Gedrags- en Beroepsregels Accountants' (VGBA). The association committee and other users of these financial statements may therefore assume that we have conducted the engagement in a professional, competent and objective manner and with due care and integrity and that we will treat all information provided to us by the association committee as confidential.

2 General data

2.1 Business data of the corporation

legal form	association
company address	Frambozenweg 161, 2321 KA Leiden
statutory name	EXARC
trade name	EXARC
Chamber of Commerce	Oost-Brabant under number 17279629
directors	A. Padraig Joseph O'Sullivan M. Tapavicki-Ilic L. Hurcombe P. Barnes C. Detreköy J. Heeb A. Pothaar P. Inker J. Baena Preysler

2.2 Adoption financial statements preceding financial year

The financial statements of the preceding financial year of EXARC were adopted The General Members' meeting on 02-05-2019.

The herewith established appropriation of the results is as follows:

	_____ €
addition to other reserves	1.002
	=====

1 Balance sheet as at 31 december 2019 (after result appropriation)*ASSETS*

	31 december 2019		31 december 2018	
	€	€	€	€
Current assets				
Receivables, prepayments and accrued income				
debtors		610		285
Cash and cash equivalents		17.134		13.934
		<u>17.744</u>		<u>14.219</u>

EQUITY AND LIABILITIES

	<u>31 december 2019</u>		<u>31 december 2018</u>	
	€	€	€	€
Shareholders' equity				
other reserves		13.376		8.253
Current liabilities				
other liabilities, accruals and deferred income		4.368		5.966
		<u>17.744</u>		<u>14.219</u>

2 Statement of revenue and expenditure for 2019

	2019		2018	
	€	€	€	€
<i>Revenues</i>				
net revenues	52.560		31.381	
Crafter revenue	910		2.155	
		53.470		33.536
<i>Direct costs special</i>				
spent on Crafter		3.862		2.580
gross margin		49.608		30.956
<i>Expenses</i>				
general expenses		44.866		30.050
Operating result		4.742		906
<i>Financial income and expenses</i>				
interest receivable and similar income	936		446	
interest payable and similar charges	555		350	
		381		96
Surplus		5.123		1.002
Appropriation of the result				
<i>Addition to / withdrawal from:</i>		2019		2018
Profit appropriation include other reserves		5.123		1.002

3 Notes to the financial statements

3.1 General accounting principles for the preparation of the financial statements

Applicable reporting system

In terms of the provisions in the Dutch Civil Code (Part 9 of book 2), the legal entity is not a association to which the provisions in Part 9 of book 2 of the Dutch Civil Code apply. No company is run. No corporate income tax is included.

Financial instruments

General

Certain financial instruments are used in the normal business operations of the company. Those instruments are accounted for in the balance sheet as assets and liabilities. The financial instruments incorporated in the balance sheet mainly consist of financial fixed assets (except for participating interests), accounts receivable, securities, cash items, (subordinated) long-term and short-term loans, and suppliers' and trade credits. Based on the aforementioned financial instruments, the company will be exposed to interest and credit risks. The company does not use derivative financial instruments to hedge the aforementioned risks. In principle, the control of the interest rate risk is based on the financing of fixed assets and part of the cash items with equity capital, provisions and long-term debts. The rest of the current assets are financed with short-term debt, including bank overdrafts, with variable interest rates. Given the interest rate risk to which the company is exposed, the company did not use financial instruments to hedge the risks over the current financial year (or in the previous financial year).

3.2 Principles of valuation for assets and liabilities

General

The valuation of assets and liabilities takes place under the historical cost convention, unless presented otherwise. Assets and liabilities that are not mentioned hereinafter are presented in the balance sheet at face value. The principles have remained unchanged in comparison to the preceding year.

Financial instruments

Financial instruments included in the balance sheet are valued at fair value when first processed and at amortized cost price for subsequent valuations.

The amortized costs include the transaction costs in the valuation, with any surplus or discount when the contract or transaction was entered into, is entered as a credit or debit in the statement of income and expenditure for the duration of the contract. This means that the reserve or discount is not presented as a separate asset or liability.

The allocation to the statement of income and expenditure of the transaction costs, interest, surplus or discount is calculated on the basis of the effective interest method. Use of the effective interest method means that the interest income and charges are allocated to the relevant period, based on the effective interest rate, by means of an annuity calculation. If the linear amortization does not result in significant differences in comparison with the application of the effective interest method, linear amortization is applied.

Receivables, prepayments and accrued income

Upon the first recognition, receivables are stated at the fair value of the consideration, including the transaction costs. After first recognition, valuation takes place at the amortized cost. In the absence of discount or premium and transaction costs, the amortized cost is equal to the nominal value of the receivables. Provisions for irrecoverable receivables are deducted from the receivables carrying amount.

Debtors

Trade receivables are valued at fair value, which is equal to the cost on the date the transaction is first processed on the balance sheet and subsequently valued at amortized cost. The amortized cost is equal to the nominal value of the receivables. Provisions for potential bad debts are deducted from the value of the claim established in this way.

Cash and cash equivalents

The liquid assets are valued at nominal value. To the extent that liquid assets are not at the disposal, this has been taken into account in the valuation, if necessary.

Shareholders' equity

The basis of the net equity has been determined as the resultant of the separately valued assets and the debts, provisions and prepayments and accrued income in accordance with statutory regulations and the applicable Annual Reporting Guidelines.

Long-term and short-term liabilities

Upon the first recognition in the balance sheet, all short-term liabilities have been valued at the fair value, which is equivalent to the cost at the time of the transaction. After this first recognition, valuation takes place at the amortized cost. The amortized cost is equal to the nominal value of the liabilities.

3.3 Principles for the determination of revenue and expenditure

Determination of revenue and expenditure

General

The result is determined as the difference between the realizable value of the proceeds of goods and services supplied in the financial year and the costs and other charges based on acquisition prices. Profits on transactions are accounted for in the year of realization; losses are accounted for in the year in which they become predictable, with due observance of the principles for provisions.

Revenue

The revenues contain all revenues from deliveries of goods and services to third parties, minus deductions and levied taxes. Income from the sale of goods is recorded in the statement of revenue and expenditure once all the important rights to economic benefits, as well as all important risks with respect to the goods have been transferred to the buyer. The cost prices of said goods are allocated to the same period. Income from services is included at such time as the services have been provided or pro rata based on the extent to which they have been provided. The cost prices of the services are allocated to the same period.

Expenses

The expenses are determined on the basis of purchase prices. Depreciations are calculated according to the principles described under the fixed assets.

Interest income and charges

The interest income concerns the amount of interest received and to be received from third parties in the financial year.

The interest charges concern the amount of interest paid and to be paid in the financial year.

4 Additional notes to the items of the financial statements

4.1 Current assets

Receivables, prepayments and accrued income

All accounts receivable have a term of less than one year.

Cash and cash equivalents

Cash and cash equivalents are at the free disposal of the company and payable on demand.

4.2 Shareholders' equity

Other reserves

The following movements have taken place in the other reserves:

	<u>31-12-2019</u>	<u>31-12-2018</u>
	€	€
balance at beginning financial year	8.253	7.251
from profit appropriation	5.123	1.002
balance at close of financial year	<u>13.376</u>	<u>8.253</u>

The other reserves regard the retained profits.

Place:,

Date:

Directors board

A. Padraig Joseph O'Sullivan

M. Tapavicki-Ilic

L. Hurcombe

P.D. Eidman-Barnes

P. Inker

J. Heeb

A. Pothaar

C.E. Detreköy

J. Baena Preysler

1 Specifications balance sheet at 31 december 2019

1.1 Current assets

Receivables, prepayments and accrued income

Debtors

The balance can be specified as follows:

	<u>31-12-2019</u>	<u>31-12-2018</u>
	€	€
debtors' balance at year-end financial year	610	285
minus: provision for possible bad debts	-	-
	<u>610</u>	<u>285</u>

Cash and cash equivalents

The cash and cash equivalents are specified as follows:

	<u>31-12-2019</u>	<u>31-12-2018</u>
	€	€
Rabobank 1515.84.133	1.520	1.880
Rabobank 3179.899.298	15.000	11.000
PayPal	614	1.054
	<u>17.134</u>	<u>13.934</u>

1.2 Current liabilities

Other liabilities, accruals and deferred income

The other liabilities, accruals and deferred income are composed as follows:

	<u>31-12-2019</u>	<u>31-12-2018</u>
	€	€
Subsidies received in advance	-	910
Conferences received in advance	475	3.015
Contribution received in advance	2.534	796
Accountant	1.359	1.245
	<u>4.368</u>	<u>5.966</u>

2 Specifications statement of revenue and expenditure for the year ended 2019

	2019	2018
	€	€
<i>Net revenues</i>		
Donations	100	8
Donations Archeo Forum	80	170
Contribution current year	26.450	25.680
Adverts	1.000	-
Sales	445	543
Conferences and seminars	24.485	4.513
Other receivables	-	467
	<u>52.560</u>	<u>31.381</u>
<i>Crafter revenue</i>		
EU funds	910	2.155
	<u>910</u>	<u>2.155</u>
<i>Spent on Crafter</i>		
EU EXARC Journal Volunteer	1.530	425
EU hosting, domains and web	1.120	560
EU Journal Digest	674	35
EU Indirect Costs	250	167
EU meetings and workshops	288	1.393
	<u>3.862</u>	<u>2.580</u>
	<u>3.862</u>	<u>2.580</u>
<i>General expenses</i>		
Secretariat volunteers	3.400	2.250
EXARC Biblio-Archive Volunteers	565	198
EXARC journal volunteers	170	1.075
External / Board	-	467
Conferences and seminars	18.620	2.702
PR website	2.618	7.112
Expenses Archeo Forum	97	97
PR material	414	317
PR EXARC Journal	5.175	6.188
Postage journal orders	20	54
Postage journal members	2.384	2.533
Postage new members	160	122
Postage PR other	1.414	176
Postage administration and other	44	55
Office costs supplies	135	1.029
Office costs administration	180	129
Office costs gifts	100	164
Accountant	1.715	1.564
Staff travel	2.295	1.449
Staff Accommodation	945	635
Staff subsistence	938	1.073
External / board travel	1.500	252
External / board subsistence	-	159
Twinning	1.500	-
Other costs	477	250
	<u>44.866</u>	<u>30.050</u>
	<u>44.866</u>	<u>30.050</u>

	2019	2018
	€	€
<i>Interest receivable and similar income</i>		
Added transaction costs	935	443
Interest banks	1	3
	<u>936</u>	<u>446</u>
<i>Interest payable and similar charges</i>		
Bank costs Rabobank	161	147
Bank costs PayPal	394	203
	<u>555</u>	<u>350</u>